

13 June 2020

TO : The Academic Community
FR : Br. Bernard S. Oca FSC
Chancellor
RE : Campus Access on the Week of June 15

Starting June 15, campus access will be based on the list of faculty members, non-teaching staff, and personnel submitted by the respective units/offices. This is consistent with the approved interim manpower plan and the Work-From-Home (WFH) policy, stating that the default work arrangement is WFH. Academic community members are encouraged to stay at home if they do not have a safe way of going to the campus.

Those who will enter the University are advised to observe the following:

1. For June 15 to 17, those belonging to Groups A, B, and C based on the Campus Access Groupings are allowed to enter the campus (see schedule below) to fix their office space and retrieve personal belongings. University equipment may not be brought home unless it is cleared by the ITS to ensure that equipment and data are protected and secured.

Group B and C members who enter the campus on the said dates should follow the two-week quarantine period and may only be able visit the campus again in their next cycle.

Date	Group
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