

BILLS PAYMENT STEP

Check Guide

2) Duplicate copy plus a Transaction

The Payor's name, address and Subscription No. are MANDATORY fields. Your payment will be applied based from these references.

3) Segregate CHECK from CASH payments

For CASH payments, please check the box for cash payments.

IF CASH, DENOMINATION	NO. OF SLIPES	AMOUNT	Receipt
IF CHECK, DRAWEE BANK / BRANCH	CHECK NUMBER		Note that
		Php 10,000	XX
		<b>TOTAL PAID</b>	Php XXX XX
PAYMENT RECEIVED BY		PROCESSED / DEPOSITED BY	

For clarifications, please call U

