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Off - Campus Activity Venue Approval for Safety

Requestor's Name and Signature
[Redacted]

: [Redacted] E-Mail Address: [Redacted]

Brief Description of Activity				
Name of Venue:				
Address:				
Faculty in-charge:				
# of Participants				
Activity Dates	Departure Date	Departure Time	Arrival Date	Arrival Time

- Reminders:
- LEAD TIME SUBMISSION FOR THIS FORM/ PERMIT IS 5 DAYS.
 - Use extra sheets for the itinerary and venues, if necessary and attach screenshots of google maps
 - This form/ permit should be attached to the off -campus pre-activity requirement submission of the organization/ government unit to SLIFE.
 - The distance of the establishments should at least be 20 minutes away from the activity venue. (USO, 2018)

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Mode of Transportation	Security Assistance Needed?	Itinerary	
*Check all applicable		Time	

- Airplane
- Ferry
- Bus
- Van
- Taxi

Others:

Reminders:

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- The distance of the establishments should at least be 20 minutes away from the activity venue. (USO, 2018)