



**Terms and Conditions**

1. Request form must be submitted at least two (2) weeks prior the date of intervention. Please accomplish  
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**GUIDELINES FOR PROCESS SEMINAR REQUEST**

***BEFORE THE***

2. It is expected that the participants shall be staying until the end of the program. If **30%** of the total registered participants leave before the end of the program, this shall likewise be considered as a cancellation and shall merit its corresponding sanctions.
  
3. The organization shall provide the following

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