

DEPARTMENTAL ACTION

A. Research Title _____

B. Proponent _____

(The proponent, or his/her internal or external collaborator must be a full professor, or must have a Scopus H-Index of at least 10.)

Department/College _____

C. Research Project Appraisal

(Comments of the department chairperson and/or senior faculty on the proposed project)

D. Area(s)

Use the appropriate box below to indicate the area).

LITERATURE

Proponent _____

Department _____

Status:

Full-time faculty:

Full time permanent

Academic Service Faculty (ASF):

Full time permanent

Co-proponent _____

Department _____

Status:

Full-time faculty:

- Full time permanent
- Full time visiting professor
- Full time probationary
 - 1st year of probation
 - 2nd year of probation
 - 3rd year of probation
- Full-time contractual/full-time fixed term contract
- Half-time

Academic Service Faculty (ASF):

- Full time permanent
- Full time probationary
 - 1st year of probation
 - 2nd year of probation
 - 3rd year of probation
- Full-time contractual/full-time fixed term contract
- Half-time

Part-time faculty:

Rank: _____ Teaching Units: _____

Involvement in another research project

- Yes
- College
- Others _____
- No

Please indicate the title of research project and source of funding:

Deloading from the Faculty Development Program

- Yes
- No

BIO-DATA (not less than 50 words)

(FACULTY IS REQUIRED TO INCLUDE ACADEM LUDE AC

Nature of the Research Project

Is the proposed research project

Basic Applied

Part of an externally-funded project?

Yes No

If yes, please provide information on:

the Funding Agency: _____

Primary objective of this larger project:

A dissertation or a thesis?

Yes No

If yes, was this proposal submitted to and approved by the dean or the department chair and the adviser?

Yes No

Please attach a copy of the approval of the research topic/research proposal

Are there other sources of funds for writing the dissertation or thesis?

Yes No

If yes, please indicate these other sources: _____

Intended for a sabbatical leave project?

Yes No

Please indicate the expected research output (e.g., *journal article, monograph, book, etc.*)

Signature of Proponent(s):

Printed name/Date

Printed name/Date

Printed name/Date

Printed name/Date

LITERATURE REVIEW ARTICLE PROPOSAL FORM

C. Communication and Transportation: _____
(Transportation: Specify destination, no. of visits to site/destination, mode of transportation, no. of persons)

D. Journal article downloading: _____
(Specify number of pages to be downloaded and the cost)

E. Evaluation Fee (standard rate): 4,000.00

TOTAL FOR FACULTY HONORARIUM P _____

TOTAL FOR DIRECT EXPENSES P _____
(Less Faculty Honorarium)

III. Publication Plan

Actual submission for publication is a requirement for the closure of the project.

Provide publication details (i.e. intent to publish in peer-reviewed journal/s preferably in ISI, Scopus or ACI, and AGPCI-listed journals, name of journal/s to which you intend to submit your paper/manuscript and target date of submission for publication.)

REVIEW ARTICLE PROPOSAL FORM

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PROJECT TITLE:

ACTIVITY

JAN

FEB

MAR

APR

MAY

JUN

JUL

AUG

SEP

OCT

CURRENT RATES
(AY2022-2023)

A. Salaries of Personnel

Research Assistant

Classification	Rate/Hour
RA I (Undergraduate student)	₱ 70.00/hour
RA II (Graduate student)	
BA/BS degree holder	₱ 90.00/hour
MA/MS student	₱ 122.00/hour
Ph.D. student	₱ 144.00/hour

Ex. for RA II (graduate student w/ BA/BS degree) who works 4 hours a day for 30 days:
 $P90.00/\text{hour} \times 4 \text{ hours/day} \times 30 \text{ days} = P 10,800.00$

B. Materials and Supplies

Common amount of P4,000 per project for office supplies. If greater than P4,000.00, justification with itemized list must be provided.

C. Communication and Transportation

Specify the cost, destination, no. of visits to si