

I, _____, of legal age, and is currently enrolling as a student in De La Salle University Manila (DLSU) is giving consent to DLSU to collect and process my personal data in relation to my enrollment and academic activities during my stay in the university.

Specifically, consent is being given for the following activities and purpose:

Collection

Upon enrollment- Personal Data which includes name, nickname, address (permanent and current), date of birth, country of birth, country of citizenship, gender, contact information (e.g. telephone number, mobile number and email address), last high school attended, senior high school track, application fee information, proof of citizenship, religious, philosophical, political affiliations, previous academic standing (Form 137), personal declaration/s pertaining to physical/behavioral/disciplinary conditions and delinquency, photos and videos directly taken such as in cases of official activities or indirectly taken such as the case of group or scene photos and videos or videos taken as a result of the use of closed circuit cameras.

Upon Graduation – the university collects and generates information such as but not limited to diploma and transcript of records that provide details about educational performance and attainment that is to be kept by the university for record purposes.

Processing or Use:

The personal data collected about the applicant/student is used and processed in the following manner:

- **Verification process for TO: various programs and colleges**

- **Determining the enrollment status of the applicant**
- **Processing of grants or documents needed in partnerships that the university will undertake**
- **Setting up or processing needed in academic systems such as Learning Management Systems**
- **Internal process improvement activities that may include the use of data analytics to process the personal data**
- **Use in religious practices as supported and sanctioned by the university**
- **Use in emergency situations to protect the vital and medical interest of the applicant/student**

Storage:

The personal data of the both the applicant/student and the legal guardian are stored in the followd haMaw t' ei lgc

6 The right to be indemnified for any damages sustained due to such inaccurate, incomplete, outdated, false, unlawfully obtained or unauthorized use of personal information

7. The right to data portability thru the ability to obtain from the personal information controller a copy of data undergoing processing in an electronic or structured format; which is commonly used and allows for further use by the data subject

8 The right to lodge a complaint before the National Privacy Commission